

General requirements of documentation (Adopted by all Schengen Embassies)

Kindly note that all documents should be submitted in original as well as one clear photocopy.

- A Schengen travel medical insurance minimum coverage EUR 30,000 must be presented with all visa applications.
- A Schengen Visa application form, duly filled in and signed by the applicant (**one original only**).
- One recent passport size **ID photo**.
- Passport or recognised travel document with at least 2 (two) blank pages, valid for minimum 3 months after expiry of visa.
- Previous passport, if any.
- Copies of data page, expiry date if extended, any amendments, and all previous issued visa of presented passports.
- Kenyan ID card, Kenyan resident permit or re-entry stamp in passport for non-Kenyans, valid minimum 3 months after expiry of the visa.
- Birth and/or marriage certificate may be required.
- Invitation/Proof of purpose of travel, (e.g. **VU1, VU2** or **VU3** form).
- Evidence of accommodation in host country. (E.g. invitation from friends or family, hotel reservations, copy of lease agreement/title deed).
- Proof of sufficient funds or evidence of maintenance in host country.
- Letter from employer/school authorizing leave of absence.
- If unaccompanied minor: signed parental consent and a copy of parent/guardians passport.
- Schengen Visa application fees from 1st January 2014, KES 6,900, 6-11 years KES 4,000, free below 6 years. Exception: Online visa applications can be paid by credit card in Euros.
- **The fee is non-refundable, payable when submitting the application.**
- **All documents must be submitted at the time of the application. Incomplete applications will not be accepted.**