Internship for the Trade Council
And the Strategic Sector Cooperation in Kenya

Are you interested in International Development, Green Growth, Climate Change, Sustainability and public-private sector collaboration in Africa? Would you like to work in a vibrant and challenging environment at the largest Danish Embassy in Africa? We are currently recruiting interns for the period 1st of August 2020 to 31st of January 2021 in the following areas: 1) Governance and Health, 2) Somalia, 3) Trade Council & Strategic Sector Cooperation, and 4) Green Growth. As an intern, you will get a deeper insight into the political and economic centre of East Africa. Furthermore, you will gain comprehensive professional experience useful to your future career. You will have dedicated colleagues ready to guide and involve you in the various tasks of the Danish Embassy and live in a city known for its vivid mix of African cultures, entrepreneurs, and international agents.

Do you have a special interest in synergies between development aid and economic diplomacy, and in creating value from development aid to trade and Danish private sector involvement in developing countries? Then an internship with the Business Team will interest you. You shall be a part of the Business Team, which includes taking part in everyday activities of the Trade Council on various areas, and furthermore, closely collaborating with the three Sector Counsellors. You will get insight into business development, Danida programmes, emerging markets and economic diplomacy in Kenya.

Trade Council: Business Sector focusing on trade and export

The Trade Council activities are to enhance Danish exports to Kenya, Danish presence in Kenya and sourcing. The Business Team’s two commercial advisors assist Danish companies wishing to penetrate the Kenyan market or cultivate and develop their market potential. This is done by working out market studies, identifying potential partners, key customers and relevant stakeholders and arranging meeting programs for visiting companies as well as arranging delegation visits and market support events.

Strategic Sector Cooperation: Partnering with Denmark

The work done by the Sector Counsellors aim at providing solutions to Kenyan development challenges and the international position of Denmark and Danish businesses by paving the way for Danish goods, knowledge, values and influences. You will be working closely together with the three Sector Counsellors on regulatory cooperation (Myndighedssamarbejde) within the sector focus of environment, food and maritime affairs respectively. You will assist the Sector Counsellors in implementing the three Strategic Sector Cooperations in Kenya which aim at building a strong public partnership with Denmark and creating an enabling environment for the private sector.
The work will include

- Participating in and coordinating meetings with Danish and Kenyan companies, as well as with Kenyan ministries and authorities.
- Conducting research and contributing to market analyses, partner search, and fact sheets related to economic aspects and business conditions relevant to Danish companies as well as Trade Council offers for Danish companies.
- Assisting in coordinating the Danish Business Network including being in contact with the companies engaged, helping with events and sending out invoices.
- Assisting in preparing and conducting visits by Danish trade delegations, the Danish Ministry of Foreign Affairs, Danish authorities and other events.
- Contributing to the communication strategy of the Embassy through website and social media, and assisting in tasks that are more practical.
- General administrative tasks

Qualifications

- A Bachelor degree and admission at master level at a Danish University or Business School in a relevant field, studying for instance business, economics, political science or communication.
- Genuine interest in business development and development cooperation.
- Working experience from private businesses or other relevant institutions is not a requirement but is considered an asset.
- Systematic, independent and responsible in your approach to an internship that unfolds in an international, intensive and demanding environment.
- You have the ability to work independently, demonstrate initiative and you value working in teams.
- Fast to learn, ready to adapt, and good multi-tasking skills are highly valued qualities.
- You have strong skills in oral and written English as well as Danish, and are helpful and open to the wide task portfolio at the Embassy.
- Danish citizenship or fulfilling the following requirements: The applicant has lived in Denmark for a longer period (at least 3-4 years), is admitted at a Danish University or Business School and at the time of applying has residence in Denmark.
Practicalities

The internship will be eligible for transfer of ETCS points at a relevant educational institution.

The Embassy provides a monthly supplement of DKK 4000 of which approximately half will be spent on rent for the apartment shared by the Embassy’s four interns. Due to regulation regarding SU and compensation, you will have two options regarding receiving the supplement:

1) Choose not to receive SU and get the monthly supplement of DKK 4000 per month.
2) Receive SU and hand in documentation of concrete expenses (including flight tickets, vaccines, insurance, etc.) up to DKK 4000 per month.

Due to Nairobi being a city with high security risks there are certain limitations to the movements of the interns. For more information on the security situation in Nairobi, please see the Danish Ministry of Foreign Affairs' recommendations on travelling in Kenya. Regular security briefings will be provided by the Embassy.

Apply now!

Please send your application, CV, relevant recommendations and transcripts in a single PDF. The application must be in English, no longer than one page, and sent to rosnde@um.dk with cc: nboamb@um.dk by the 8th of March, 2020 marked ‘Application for Internship – Trade Council’. Please state clearly if you are also applying for other positions within the Embassy. Should you have any questions, please do not hesitate to contact the current intern, Karen Mallya Sørensen karsoe@um.dk.